

M. N. F. ASEESA

Full Name : Muhammedhu Nisar Fausul Aseesa



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PROFESSIONAL PROFILE

I am an energetic and enthusiastic young lady and I have been always maintaining professionalism in all my works. A good communicator, ability to consistently take initiative and demonstrate enthusiasm in any working environment. Understand the concepts of policies and procedures. Hard worker and get along great with the students. Highly trustworthy, ethical, professional and enjoyable. Committed to the idea that work can be made enjoyable and productive. Extreme confidence with responsibility, leadership-presentation skills and communication with individuals at any level. Very resourceful and strong ability to perform effectively and independently. Possessing excellent administrative, verbal communication and written skills along with constructive and effective teaching methods. Currently looking for suitable academic opportunities in the University of Peradeniya.

OBJECTIVE

To contribute my knowledge to the growth of the work place with a deep sense of responsibility, integrity, and professionalism and acquire further development to enhance my ability in the field of work. Further work with confidently and honestly to the best of my ability, the duties entrusted to me maintaining high professional standards.

HIGHLIGHTS

- Capable and efficient multi – tasker
- Best presentation skills
- Best teaching skills
- Excellent written communication skills
- Oral communication skills
- Analytical and problem solving
- Works well alone or as an integral part of team
- Personable and professional at all time

PROFESSIONAL EXPERIENCES

I have been conducting Individual Tution classes (History and Language) for O/L and A/L Students since 2015 .

Teaching

- Ability to maintain high standards of achievement, behavior, discipline and punctuality amongst students.
- take responsibility for the quality of teaching delivered and to make necessary changes to improve quality and maintain standards.
- Managing students by providing guidance and feedback to help them strengthen their skills and knowledge base.
- contributing my knowledge among the students to obtain high Z.Score in the A/L Examination and enter the University .

HIGHER EDUCATIONAL QUALIFICATIONS

- I followed the Bachelor of Arts Special Degree in Tamil Medium from 05.01.2016 to 16.02.2020 at the Faculty of Arts, University of Peradeniya .
- I have successfully completed Short course on “**Human Resource Management**” in 2018, conducted by the Centre for Environment Studies (CES), University of Peradeniya.
- I have successfully completed “**Certificate in Human Rights Course**” in 2018, conducted by the Centre for the study of Human Rights, University of Peradeniya.

HONORS AND AWARDS

- Graduated at the University of Peradeniya - **the Bachelor of Arts Degree (Special in History) with Second Class Honours (Upper Division). (Final Grade Point Average 3 . 508)**
- Awarded for Participation in the event of “**TRAILBLAZERS '19**” organized by AIESEC the Corporate Forum in University of Peradeniya on 19th January 2019.
- Awarded for participation in one day workshop on “**Research Methodology in Humanities**” conducted By Department of Pali and Buddhist Studies, University of Peradeniya on 08th April 2019.
- Awarded for participating as ‘**a delegate**’, at the National Law Students’ Conference -2018, hosted at Sri Lanka Law College and Waters Edge, Battaramulla .
- Awarded for participating in Law Youth Model United Nations Conference -2018 , representing Myanmar in the General Assembly -06 at Sri Lanka Law College .

RESEARCH ACCOMPLISHMENTS

- **Dissertation : -**

I researched on “**MUSLIM SETTLEMENTS IN KANDY DISTRICT; A RESEARCH BASED ON PATHADUMBARA DIVISIONAL SECRETARIATE**”.

I Spend a substantial amount of time to do my final Thesis and writing and I have got **Distinction (A)** pass for my dissertation.

PRESENTATIONS

I did many Individual presentations during the period of my Academic year at the University of Peradeniya.

PRIMARY & SECONDARY EDUCATIONAL QUALIFICATIONS

K/JAMIUL AZHAR CENTRAL COLLEGE - UDATHALAWINNA

G.C.E. Advance Level Examination - 2014

<u>Subjects</u>	<u>Grades</u>
Political science	A
History	A
Tamil	A
General English	S
General Knowledge	065
Z Score	1.7531

K/JAMIUL AZHAR CENTRAL COLLEGE - UDATHALAWINNA

G.C.E. Ordinary Level Examination - 2011

<u>Subjects</u>	<u>Grades</u>	<u>Subjects</u>	<u>Grades</u>
Lang. & Lit . (T)	A	Sec. Lang. (S)	A
Islam	A	Health & Physical Edu	A
History	A	Science	B
Mathematics	A	Art	B
English	A		

MEMBERSHIPS

- Member of School Literacy Union and debate team.
- Former Board Member of ‘Muslim Majlis’, University of Peradeniya.
- Member of ‘Sahithya Sangamaya’, Department of History , University of Peradeniya.

EXTRA CURRICULAR ACTIVITIES

- I served as **school prefect** from 2009 to 2012 and I was **a senior prefect** of K/Jamiul Azhar C.C from 2013 to 2014.

- I won many prizes at Zonal, District, National level competitions. Such as,

Zonal Level Competitions : Islamic day competition-2008, 2010

English day competition-2013

Tamil day competition-2004, 2009, 2010, 2011, 2013

District Level Competition : Islamic day competition-2006

Social st. day competition-2013

Tamil day competition-2010, 2011, 2013

National Level Competition : Islamic day competition-2007

science day competition-2009

Art competition-2009

- Special Achievment : Winner of all island inter Tamil medium school radio quiz competition-2013

EXTRA SKILLS

Language Fluency

- English (Speaking ,Writing and Reading skills)
- Successfully completed Certificate course in English Language conducted by The Great Wisdom Pvt Ltd (2015).
- Sinhala – (Speaking ,Writing and Reading skills)
- Tamil – (Speaking ,Writing and Reading skills)

Computer Literacy

- Excellent computer skills in Microsoft Office –Word , Excel, PowerPoint, Access.
- Web-Internet Skills.
- Good computer typing skills in English and Tamil.
- Successfully completed Diploma in Microsoft Office conducted by Training centre of Faizer Musthapha Foundation and United Brotherhood Alliance (2009).

Administration / Organizing Skills

Able to multi-task

Team management and motivation

Good analytical and problem solving skills