

APPLICATION FOR PROJECT/PROGRAMME/ WORKSHOP/EVENT/..... - 20.....

1. Title of the Programme/Event:
2. Name of the Programme/Project:
3. Name of the Coordinator/in-charge:
4. Venue/Place:
5. Date: from..... to No. of Days:
6. Time: from..... to
7. Objective(s):
-
-

8. Nos. of Participants:

- i. Students :
- ii. Academic Staff :
- iii. Resource Person(s):
- iv. Guests :
- v. Invitees :
- vi. Other :
- Total** :

9. Budget and Source of Funds

- i) Estimated Budget: -
- a. -
- b. -
- c. -
- d. -
- Total** -
- ii) Source of Funds:

10. Recommendation

.....
Signature of Coordinator/
In-charge/etc.
Date

11. Approval of the Head of Department

Approved/Not approved

.....
Signature
Date