

Fact Sheet of Student Exchange Program



1. General Information

University name	Utsunomiya University
Nation	Japan
Official website	http://www.utsunomiya-u.ac.jp/en/index.php
Website for center for international exchange	https://intl.utsunomiya-u.ac.jp/ https://www.facebook.com/CIEUtsunomiya
Postal address	350 Mine-machi, Utsunomiya-City, Tochigi, 321-8505 JAPAN
Division in charge	International Office for Center for International Exchange

2. Contact Information

Name	Role	Contact details
Yuki Kambe (Ms.)	Head	+81-28-649-8166/+81-28-649-8167 ryuugak1@miya.jm.utsunomiya-u.ac.jp
Kaho Aigase (Ms.) Mayu Ogawa (Ms.)	Exchange program coordinator (outbound&Inbound)	+81-28-649-8166/+81-28-649-8167 exchange@miya.jm.utsunomiya-u.ac.jp

3. Program Information

	Spring Semester 2024	Fall Semester 2024
Application Deadlines	November 2, 2023	TBD (Late May, 2024)
Orientation Session	TBD (Early April, 2024)	TBD (Late September, 2024)
Class Start Date	TBD (Early April, 2024)	TBD (Early October, 2024)
Exam Period	TBD (Early August, 2024)	TBD (Early February, 2025)

4. How to Apply

Application procedure	We will send the application forms and guideline to partner universities via email. Application materials must be submitted via email by partner universities, not by students.
Required documents	<p>- *Before submitting all documents please complete the questionnaire (Microsoft Forms). This questionnaire needs to be filled out by a person in charge, not by a student. For Spring 2024: https://forms.office.com/r/HWWwcwnd88</p> <ul style="list-style-type: none"> - Application for Admission (fixed form) - ID Photo (JPEG format, 40mm x 30mm) - recommendation letter from the President of home university - academic transcript - certificate of enrolment - Application for Certificate of Eligibility (fixed form) - copy of passport - Affidavit of Sponsorship (fixed form) - bank certificate of applicant's sponsor - copy of JLPT result (desirable to submit if you have) - copy of English language proficiency test (desirable to submit if you have) - Certificate of Health (fixed form) - Application for Residence - Appended form attached to Application for Residence

Language requirements	Applicants for the School of Engineering must be accepted by a supervisor in advance. Also discuss with the supervisor about whether you have the prerequisite proficiency to take Japanese language.
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5. Course Selection

Course catalog	http://www.utsunomiya-u.ac.jp/usermenu/student.php *Written in Japanese.
Course restrictions	Some compulsory courses (First-year Seminar, ESL, Basic Information Processing, etc.) may not be available to exchange students. Exchange students must register for at least seven courses for one semester to meet the “student” visa requirements.
Japanese courses	We offer Japanese language courses divided into three levels (Beginner, Intermediate, and Advanced). - Intermediate Japanese Language Programs for Exchange Students The purpose of this program is to improve the level of Japanese language skills and to increase the knowledge of Japanese society and culture.

6. Insurance

Health Insurance	Exchange students must join the “National Health Insurance at Utsunomiya city hall, after arriving in Utsunomiya. Always present your health insurance card at a medical service institution. -Estimated insurance fee: approximately 2,000 yen per month.
Personal Accident Insurance for students Pursuing Education and Research (PAS)	All the students of Utsunomiya University must purchase the insurance called “PAS/Gakkensai.” PAS covers injuries in the event of unexpected accidents during lectures, research activities, school events, and so forth. -The insurance fee for a year is about 1,340 yen.
Inbound insurance	In addition to the two insurances above, all exchange students need to purchase “Inbound insurance” which covers illness, injuries, rescue expenses, and compensatory expenses. You can choose the insurance type.

7. Visa Information

When applying for a student visa, exchange students need a “certificate of eligibility (CoE)” issued by an immigration bureau in Japan. We will apply for exchange students’ CoE and send it to their home university via e-mail once it’s available. It usually takes 1-2 month(s).

For further information, please go to: http://www.mofa.go.jp/j_info/visit/visa/index.html

[Expected schedule: For spring semester / For fall semester]

Announcement of Admission: Mid-December / Mid-July

CoE application by Utsunomiya University: As soon as we announce the admission

CoE arriving at Utsunomiya University: Late February / Early September

Visa application at students' home country: Early March / Mid-September

*The schedule is very tight. Please check the visa application information in advance and apply for a visa as soon as you receive your CoE.

8. Life in Utsunomiya

Accommodation	<p>Dormitory for international students ("International House") (Prices are as of October 2023 and are subject to change.)</p> <ul style="list-style-type: none"> - Dormitory type: off-campus accommodation - Room type: single room - Deposit (non-refundable): Stay for half a year: 15,950 yen Stay for 1 year: 31,900 yen - Monthly rent: 6,500 yen (not including utilities) - (If you need) Beddings-rental charge: approximately 6,000 - 7,000 yen/year - Electricity and water: 3,500 yen/month (After 200 kWh, an additional 3,500 yen is charged for every 100 kWh thereafter.) - No meal plans
Living expenses	<p>It all depends on the student's lifestyle. The average monthly living expenses are as follows:</p> <ul style="list-style-type: none"> - Rent: 6,500 yen - Electricity and water: 3,500 yen - Gas: around 3,000 yen - Internet: around 3,000 -3,500 yen - Food: around 30,000 yen - Mobile phone: around 4,000 yen - National Health Insurance fee: around 2,000 yen per month
Local transportation	<p>Many students use their bicycles to move around Utsunomiya City. Bus fare (from JR Utsunomiya Station to UU): 220 yen Train fare (from Utsunomiya to Tokyo): 1,980 yen</p>

9. Other Information

Tutor system	All exchange students will have their buddy called "tutor," who helps with assignments, teaches Japanese, and provides advice about campus life.
Bring Your Own Device	The Wi-Fi environment at campus is being improved to enhance academic efficiency. Please be sure to bring your own laptop!
Campus facilities	<ul style="list-style-type: none"> - University Library - Health Service Center - University Hall (Co-op store, cafeteria and so on) - Sports Facilities