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வெளிநாட்டு அலுவல்கள் அமைச்சு
MINISTRY OF FOREIGN AFFAIRS

ජනරජ භාවනැගිල්ල, කොළඹ 1, ශ්‍රී ලංකාව குடியரசுக் கட்டிடம், கொழும்பு 1, இலங்கை Republic Building, Colombo 1, Sri Lanka

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எனது இல
My No

EAP/ROK/01/REL/2023

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உமது இல
Your No

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திகதி
Date

14.02.2023

Secretary
Ministry of Higher Education
18, Ward Place
Colombo 07.

Seoul National University (SNU) President Fellowship Program – Fall 2023

1. The Seoul National University (SNU) of the Republic of Korea has announced the details of SNU President Fellowship programme for the fall semester of year 2023.
2. The fellowship programme offers, for the faculty member of Universities in developing countries, to pursue a PHD degree from Seoul National University.
3. The Admission guideline including the eligibility criteria, details of the scholarship, required documents and application timeline, together with the application form are attached herewith.
4. Appreciate if you could give necessary publicity to this programme through appropriate channels to encourage the potential candidates to apply.

Sumudu Wilpatha
Deputy Director/ East Asia
for Secretary

Cc: Chairman- University Grants Commission

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Web site

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SNU President Fellowship Program Application Guidelines for Fall 2023

❖ SNU President Fellowship Program (SPF)

◆ Overview

SNU President Fellowship Program is one of SNU's most prestigious scholarship programs, launched to provide opportunities to faculty members of major universities in developing countries to pursue Ph.D. degrees at SNU.

◆ Eligibility

An applicant must be both:

1. a **faculty** member of a major university in a developing country WITHOUT a Ph.D. degree, who holds a master's degree or higher from an accredited institution
 - The SPF Program recognizes applicants as a faculty member if the applicant satisfies at least one of the below conditions :
 - (a) an applicant who is employed to teach an academic course or to conduct academic research
 - (b) an applicant who has been employed for at least six months to teach an academic course or to conduct an academic research
 - The applicant must be able to prove that the he/she is now employed as one of the below positions at an university:
 - Professor
 - Associate Professor
 - Assistant Professor
 - Research Professor
 - Lecturer
 - Instructor
 - Teaching Assistant
 - Research Assistant

(※NOTE: if the applicant's certificate can show that he/she qualifies for the conditions (a) or (b), other positions/ranks other than the ones mentioned above may be recognized as the equivalent)
2. a newly admitted student to SNU as Ph.D. student for the Fall 2023 semester
 - ※ Priority will be given to faculty members from major universities in developing countries in Asia, Africa, South America etc.

◆ Details of the Award

- Full tuition fee for six semesters
- KRW 1,500,000~2,000,000 monthly stipend for 3~4 years
- A round-trip airfare(economy class based on GTS system)
- Korean language training (only evening class during regular semesters)
- National health Insurance coverage(amount of coverage can differ depending on the recipient's situation)
- Child care support (amount of coverage can differ depending on the recipient's situation)

◆ Required Documents

- SPF Fall 2023 application form (including study plan)
- certificate of employment (as a faculty member)
 - ☞ the certificate must state:
 - (1) the name of the university the applicant is currently registered as a faculty member
 - (2) the address of the university the applicant is currently registered as a faculty member
 - (3) the department the applicant is employed in as a faculty member
 - (4) the name of the position that the applicant is employed as a faculty member
 - (5) since when the applicant was employed at the university as a faculty member
 - ☞ the applicant's certificate of employment must state:
 - confirmation that the university he/she is employed at as a faculty member that they will maintain their position as a faculty member at the university after the applicant returns after achieving a Ph.D at Seoul National University
- academic transcript and graduation certificate (for both undergraduate and master's degree)
- recommendation letter from the Dean or President of your current university of your home country
- video link (academic achievements, plan, goals after graduation) * not mandatory, bonus points given (applicants should submit their video files using the specified method(through Vimeo, YouTube))

◆ SPF Application Timeline for Fall 2023 Semester

Timeline	Requirements
March 2, 2023 (Thurs.) 10:00	<ul style="list-style-type: none"> ✦ Online SPF application should be done through SNU Office of Admissions Website (https://en.snu.ac.kr/admission) within the admissions application period
March 8, 2023 (Wed.) 17:00	<ul style="list-style-type: none"> ✦ <u>Check the SPF application check box to make your online SPF application</u>
March 2, 2023 (Thurs.)	<ul style="list-style-type: none"> ✦ Submit your SNU President Fellowship Program application documents to the SNU Office of International Affairs (scanned file as pdf format and original documents must all be submitted) ※ PDF Submission → Submit all Required Documents (PDF version) to intlscholarship@snu.ac.kr (must be titled: SPF Fall 2023 (applicant's name)) ※ Postal Submission(original documents) →
March 31, 2023 (Fri.)	<ul style="list-style-type: none"> Submit all Required Documents (Original hard-copy documents) by post to below address : Attn: Scholarship Coordinator, Office of International Affairs, Seoul National University, Bldg.73, 2nd Floor, Room 309, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea (Tel: +82-2-880-2519)
April, 2023	<ul style="list-style-type: none"> ✦ First level of screening of application documents ※ The applicant MUST 1) complete the online application through the SNU admissions webpage 2) submit his/her application documents to the SNU Office of International Affairs by post and e-mail

Timeline	Requirements
June 23, 2023 (Fri.), After 17:00	✦ Announcement of Final Admissions Results for Fall 2023
Late June, 2023	✦ Announcement of applicants who have passed the first level of screening of application documents (those who will go on to the interview held by the 'SPF Selection Committee') ※ Announced by the SNU OIA
July, 2023 (TBA)	✦ Interview (held by the SNU OIA)
July, 2023 (TBA)	✦ Announcement of the final results of the SPF Program of Fall 2023

※ Forms of SPF Application, Personal Statement and Study Plan, Recommendation Letters, etc. can be found on the SNU OIA website(<https://oia.snu.ac.kr/>)

SNU President Fellowship Program Application Checklist

Name	University (as a faculty)
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*Mandatory/Holders only

No.	M/H	Required Documents & Order	Check	
1	M	Application form (APPLICATION FOR SNU PRESIDENT FELLOWSHIP PROGRAM)		
2	M	Certificate of employment (as a faculty member) OR Certificate of working experience (as a faculty member)		
3	M	Doctorate	Academic transcripts from undergraduate institution	
			Academic transcripts from graduate institution (Master's Course)	
			Graduate Certificate from undergraduate institution	
			Graduate Certificate from graduate institution (Master's Course)	
4	M	Recommendation letter from the Dean or President of your current university of your home country		
5	H	Video link (research and teaching achievements, study plan, goals after graduation) - included in the application form		
6	H	The documents that can certify achievement of research		
7	H	The documents that can certify extra-curricular activities		
8	H	Certificate of Korean language proficiency (TOPIK, Certificate of Language Center)		
		Certificate of English proficiency (Certificate of TOEFL or IELTS or TOEIC Score)		
9	H	The documents that can prove economic situation of family		

Information on document submission

All applicants must submit their **application documents through e-mails as pdf format and also through post.**

All documents submitted by post should be originals. If original documents cannot be submitted, a copy of the original should be submitted with a seal affixed by an accredited institution.

Submitted documents will not be returned.

PDF Submission →

Submit all Required Documents (PDF version) to intlscholarship@snu.ac.kr (must be titled: SPF Fall 2023 (applicant's name))

Postal Submission (original documents) →

Submit all Required Documents (Original hard-copy documents) by post to below address :

Attn: Scholarship Coordinator, Office of International Affairs,

Seoul National University, Bldg.73, 2nd Floor, Room 209,

1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea

(Tel: +82-2-880-2519)



SEOUL NATIONAL UNIVERSITY
APPLICATION FOR

「SNU PRESIDENT FELLOWSHIP PROGRAM」

Fall 2023

• Please type or print in English or Korean. This form is four pages in length.

COLLEGE / DEPARTMENT

Please specify the names of college or school, and major which you belong to at SNU (Doctoral Program).

College _____ Major _____

Admission Application Number (newly admitted students only) _____

PERSONAL INFORMATION

Name _____
Family / Last Given / First Middle (if any)

Salutation Mr. Ms.

Korean Name _____

Passport Number _____

Resident Registration Number _____

Nationality _____

Date of Acquisition of your Nationality (YYYY.MM.DD.) _____

Place of Birth _____

Date of Birth (YYYY.MM.DD.) _____

Mailing Address Korea _____
 Permanent Residence _____

E-mail _____

Phone Korea _____
 Permanent Residence _____

Marital Status Single Married Other

For married students only

	Name	Date of Birth
Spouse		
Children		

Do you plan to live with your family for the duration of your educational program?

Yes (How long? _____) No

RESIDENCE INFORMATION (Newly admitted students ONLY)

Do you plan to live on campus dormitory (BK International house)? Yes No

If YES, please check type of room Studio room (single/married couple only)
 Family room (family of your spouse and children)

EDUCATION INFORMATION

UNDERGRADUATE (Bachelor's Degree)

University Name _____

Website _____

Major _____

GPA _____ out of _____

Dates Attended From _____ to _____ (YYYY.MM.DD)

GRADUATE (Master's Degree)

University Name _____

Website _____

Major _____

GPA _____ out of _____

Dates Attended From _____ to _____ (YYYY.MM.DD)

WORK EXPERIENCE (as a faculty at a university)

University Name _____

Department _____

Title _____

Name of courses you teach / Name of research you conduct _____

Period of _____ years (From _____ to _____)
Employment

Reference _____

Reference's Email _____

YOUTUBE Video Link

(Research & Teaching Achievement, Study Plan, Goals after Graduation)

ATTESTATION

I, _____, certify and agree that all the information provided in all parts of the application and any and all other attached documents are true and valid. I give the SNU President Fellowship Selection Committee and affiliated bodies all rights to verify any information I have in this application. I am aware that any omissions,

falsifications, misstatements, or misrepresentations above may disqualify me for the scholarship.

Printed Name :

Date :

SPECIAL CONSENT TO COLLECTION USE OF PERSONAL DATA

Seoul National University (SNU) offers International Scholarship programs for international students currently enrolled in Seoul National University. To process the application and any administrative actions under this program, SNU will collect and use the personal information of the students as follows, subject to Data Protection Law and relevant laws and regulations enacted by the Republic of Korea.

<p>Purpose of Collection/Use</p>	<p>To implement and promote SNU International Scholarship Program - application review and screening, provision of academic services in relation to the Scholarship Selection, ranging from Identification of Participants, Payment of Scholarship, Record Keeping, Assessment on Continuous Promotion of Scholarship Program, Survey and Statistical Analysis other student support services.</p>
<p>Items to Be Collected</p>	<p>SNU collects personal information stated below directly from scholarship program applicants when they submit the application to SNU Office of International Affairs. - Requirements: Name, Gender, Date of Birth, Contact details including Telephone numbers, Email address, Postal address, Place of Birth, Details of Work Experience, Name of University/College, Department, Major, Admission Year, Student ID, Scholarship Type, Semester to which you are promoted, Education, Study Plan, video URL, Reward Achievements, Other Scholarship benefits and the Amount thereof, Grade Transcript and Educational Record</p>
<p>Retention/Use Period</p>	<p>Personal information of scholarship students is collected and processed by the Office of International Affairs, the Division of Scholarship & Welfare, and Educational Organizations (Colleges and Graduate Schools) and kept permanently by SNU for such purposes as academic report, with detailed records kept for defined periods. For the time being, this information is not used for other purposes.</p>
<p>Third Party Transfer of Personal Information</p>	<p>Korean Ministry of Education and affiliated organizations.</p>

I confirm that I have read and understand the content of this Consent Form, and agree to the collection, use, and provision of the personal information I have provided in the application for the aforementioned purpose and period.

* You may refuse to consent to your personal information being collected/used. However, this personal information is essential for service provision, and so if you refuse consent you may not be able to use the service.

<input type="checkbox"/>	<p>By checking this Special Consent Form, I hereby testify that I explained the above to the relevant Information Principal and obtained legitimate consent from the latter. I have carefully read and sufficiently understood the above information.</p>	<input type="checkbox"/>	<p>I disagree.</p>
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Date: MM. DD. YYYY.

Applicant: _____ (signature)

A Statement of the Applicant's Study Plan

Please describe in detail what you plan to study and why you want to pursue your education at SNU.