

....., ....., 2023

Bursar, University of Peradeniya

Through, Assistant Bursar,

Faculty of Arts

**Voluntary Contributions for the Needy Students' Fund  
Faculty of Arts Scholarship Programme  
for students from vulnerable backgrounds**

Dear Bursar

I, the undersigned member of the academic/non-academic staff from the Department of ...../Office of the Dean, Faculty of Arts, University of Peradeniya, by way of this letter, give my consent to deduct the sum mentioned below from my monthly salary and remit the same to the Needy Students' Fund of the Faculty of Arts. I confirm that this is a voluntary decision by me and I reserve the right to discontinue my contribution at any time by way of a written notice through the proper channel. Please continue this monthly contribution to NSF until I notify you in writing to discontinue my contribution.

Name	UPF no:	Amount	Signature

Thank You

Yours sincerely,

Prof./Dr./Mr./Ms.....

Interested contributors can send either the signed hard copy or a soft copy with scanned signature to Senior Assistant Bursar, Faculty of Arts.