

NOTICE

REGISTRATION AND RENEWAL OF SOCIETIES FOR THE YEAR 2021/2022



1. Applications for the registration and renewal of societies for the year 2021/2022 will be issued from 10.01.2022 to 31.03.2022. Any society desirous of applying for registration/renewal should conform to the requirements listed below.

- (a) All requests should be made on the prescribed application form available at Student Services Branch, giving the name of the society, **(The words of "University of Peradeniya" and "Student" should be appear before or after the name of the association)** names of Office Bearers including the name of the Senior Treasurer along with their Official and Residential addresses.
- (b) The prospective society that is due for Registration/Renewal for the year 2021/2022 should obtain the necessary recommendation from the Senior Treasurer, Advisory Board (a Dean of Faculty, a Head of Department & a Senior Academic Staff Member) and the approval of the Dean of the respective Faculty.
- (c) Aims and objectives of the society should be clear and precise. It is the responsibility of the Senior Treasurer of the society together with the Advisory Board to submit the aims and objectives after careful scrutiny and editing.
- (d) Statement of income & expenditure together with a progress report of the society in the previous year (Academic Year 2020/2021) should be submitted with the Certification of the Senior Treasurer.
- (e) List of names of members with registration numbers. (Minimum total membership of the society relating to a subject of study should be 25, a society not relating to a particular subject of study and limited to a Faculty should be 40 and a society opened to the entire University should be 50).
- (f) Secretary and the Junior Treasurer of the Society should not be final year students.
- (g) Membership should be limited to internal students of this University and society should not be affiliated to any outside organization.

Any society which fails to satisfy the above requirements, will not be registered or renewed for the year 2021/2022.

2. Establishment of new student societies

Those who interested in forming a new student society should obtain the approval of the Vice-Chancellor through Dean of the respective Faculty. The approval thus obtained should be conveyed to the students well in advance by displaying the approval in a form of a notice. After providing the necessary information to the students, the Senior Treasurer together with the Advisory Board should prepare a constitution embodying the aims and objectives of the society. The approved constitution together with the duly completed application form should be submitted to the Senior Assistant Registrar/Student Services on or before the closing date.

